



# Regular Council Meeting Agenda

Tuesday, January 19, 2021 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**In accordance with the order of the Office of the Governor issued on March 16, 2020, as amended, this meeting will be conducted via telephonic conference (Zoom). Any person may participate and address the City Council at the meeting or public hearing by Zoom, telephone, personal appearance at City Hall, or by writing.**

Join the meeting via Zoom

Link: <https://zoom.us/j/92888325994?pwd=aDA4dTVpRmd3Tm9hMk5jUIZsZ0RWdz09>

Join the meeting via Telephone:+1 346-248-7799 (local)

Meeting ID: 928 8832 5994

Passcode: 607179

This written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.hilshirevillagetexas.com>.

The public will be permitted to offer public comments in person or electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

**IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO [susan.blevins@hilshirevillagetexas.com](mailto:susan.blevins@hilshirevillagetexas.com).**

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are shown on the agenda below: If you need extra instructions for the use of Zoom please call prior to one (1) hour before meeting (713-973-1779).

**1. CALL TO ORDER**

1.A. Invocation (Council Member Schwarz)

1.B. Pledge of Allegiance

1.C. Roll Call

**2. CITIZEN'S COMMENTS**

*This is an opportunity for citizens to speak to Council relating to agenda and non- agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.*

*Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.*

*Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.*

**3. REPORTS TO COUNCIL**

3.A. Police Report  
Incident Report December  
Up to date Incident Report for January  
Racial Profile Letter

**4. DISCUSSION AND POSSIBLE ACTION**

4.A. Proclamation recognizing the years of service and the loss of Ray Leiker  
4.B. Proclamation recognizing the years of service and the loss of Captain Craig Newman  
4.C. Authorizing staff to send email to residents seeking donations for Spring Valley Police Department's Legacy fund

**5. REPORT TO COUNCIL-CON'T**

5.A. Building Official's Report (BBG Consulting)

5.B. Engineer's Report (Engineer Him)

1220 Archley Drive  
1317 Bridle Spur Lane  
1331 Friarcreek Lane  
1301 Glourie Drive  
1326 Glourie Drive (Lot 4)  
1334 Glourie Drive (Lot 2)

24 Hickory Shadows Drive  
1322 & 1324 Pine Chase Grove and 1327 Glourie Drive  
7915 South Villa Circle  
Water and Sanitary Sewer Services for 1330 Glourie and 3 Empty Lots

**6. DISCUSSION AND POSSIBLE ACTION**

- 6.A.** Approval of the replacement of the Storz Fire Hydrant Pumper Connections on all fire hydrants throughout the City Replacement would be done under the Inframark service contract at a cost to purchase and install the units at 35 locations within the city at \$160.49/location with total cost \$5,617.08

**7. CLOSED EXECUTIVE SESSION**

- 7.A.** City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).

None at the time of Posting

City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session. (NONE AT THE TIME AGENDA POSTED)

**8. DISCUSSION AND POSSIBLE ACTION**

- 8.A.** Discussion on the appointment of Alternate Fire Commissioner and Alternate Board of Adjustment Board Member
- 8.B.** Discussion of Council and Staff priorities for 2021  
Budget Planning and Optimization  
Status of Outstanding Loans  
Infrastructure Maintenance and Enhancement  
Editing and Clarification of Code of Ordinances

**9. REPORTS TO COUNCIL**

- 9.A.** Fire Commissioner's Report (Commissioner Byrne)
- 9.B.** Mayor Herron's Report
- 9.C.** City Administrator's Report:  
Complaint & Issues Report (document provided)  
Consent Agenda  
Grant  
Audit  
Election  
Verizon Agreement - Cell Nodes (documents provided)
- 9.D.** Treasurer's Report (Administrator Blevins)

## **10. CONSENT AGENDA**

**10.A.**Disbursements

**10.B.**Minutes from the Regular Council Meeting, December 15, 2020

**10.C.**Check Registers for December 2020

**10.D.**Approving the City of Hilshire Village Resolution 2021-210 in support of the Greater Harris County 9-1-1 Legislation

**10.E.**Approving the City of Hilshire Village Resolution 2021-209 approving the Investment Policy for Public Funds

**10.F.**Authorizing the City Administrator to sign a one (1) year contract with ES&S for Election Equipment

**10.G.** Authorizing City Administrator to sign a one (1) year contract with the Houston Community Newspaper a Division of the Houston Chronicle Media utilizing the Memorial Examiner Distribution

## **11. ADDITIONAL COUNCIL COMMENTS**

## **12. FUTURE AGENDA TOPICS**

## **13. ANNOUNCEMENTS**

## **14. ADJOURNMENT**

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible January 15, 2021 at 2:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting.

Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.